



Today's date: \_\_\_\_\_

## School Tour Reservation Form

Email completed form to Mark Foradori at [mforadori@archway.org](mailto:mforadori@archway.org)

Name of school:	_____		
School System:	_____		
Name of school contact:	_____		
Contact phone number:	_____	Email address:	_____

Preferred Date and Time					
1 <sup>st</sup> choice – Date:	_____	Time - Arrive:	_____	Depart:	_____
2 <sup>nd</sup> choice – Date:	_____	Time - Arrive:	_____	Depart:	_____
3 <sup>rd</sup> choice – Date:	_____	Time - Arrive:	_____	Depart:	_____

How many should we expect?				
_____ Students	_____ Parents	_____ Teachers	= _____ Total	Grade level(s): _____
Student rates: Elementary \$4/each; High School \$5/each; College\$7/each				
If you use one form of payment for the entire group, the student rate applies to everyone in the group.				

If you are coming from a Nebraska school, do we have your Form 13, Exempt Sale Certificate on file? _____
If we don't have Form 13 on file, you MUST email one before your field trip or you will be charged tax.
Email to Mark Foradori at <a href="mailto:mforadori@archway.org">mforadori@archway.org</a> .

Do you plan on having lunch at the Archway? _____ YES _____ NO
Lunch: _____ Inside _____ Outside
Lunch in the Archway Event Room and Picnic Shelter are subject to the availability of these spaces.
Do you plan on visiting the gift shop? _____ YES _____ NO
Additional activities: _____
_____

Would you like to schedule a reenactment (15 minutes)? _____ (additional charge of \$2/person)
Would you like a different program (45 minutes)? _____ (additional charge of \$3/person)
Programs vary and are not always available. Please call to discuss program options and availability.
Contact: Mark Foradori at <a href="mailto:mforadori@archway.org">mforadori@archway.org</a> or call: (308) 237-1000 or (877) 511-ARCH.